

**MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
ADMINISTRATION AND LEGAL COMMITTEE
MEETING HELD OCTOBER 10, 2007**

DRAFT

A public meeting of the Arizona Geographic Information Council was convened at 1:00 pm on October 10, 2007 at the Arizona State Land Department, 1616 West Adams Street, Phoenix, AZ 85007 in Room 215. Present at the meeting were the following members or designees of the AGIC Administration and Legal Committee:

Timothy Smothers, Chair, League of Arizona Cities and Towns (Board Member)
Russ Heisinger, Maricopa County Assessor Office
Adam Item, ADOA (Board Member)
Eugene Trobia, Arizona State Cartographers Office (Board Member)
Tom Sturm, USGS (Board Member)
Jami Rae Garrison, Arizona Dept of Transportation (Board Member)
Jana Hutchins, ASU (Board Member)

Committee Members via Teleconference Link:
Brian Brady, Western AZ Consortium (Yuma) (Board Member)

Guests:
Tim Colman, State Cartographers Office

Absent Committee Members:
Craig Wissler, University of AZ (Board Member)
Randy Booze, City of Mesa
Seth Franzman, Retired

Items on the agenda may be heard out of order. The agenda of the meeting is as follows:

- I. Call to Order.
The meeting was called to order by Timothy Smothers at 1:05 pm – one member joined via teleconference
- II. AGIC Work plan development / recommendations
 - a. 2008 Work plan and Schedule (Calendar)
 - i. The committee discussed the current work plan for 2007 and Tim S presented a proposed 2008 work plan (with tasks and potential meeting calendar dates) for the coming year. Tom (Sturm) suggested we continue the schedule to include the Admin and Legal meeting dates and times to coincide with the Data Resources Committee meeting schedule to ease travel conflicts. This was agreed via committee.
Upon review of the 2008 task list, Gene suggested the committee request to add an additional \$10K to the current Intern dollar request to ensure the acquisition of better qualified personnel – the task assigned will be related to the development of AGIC work plan and strategic plan documentation. The Committee agreed with this action.
- III. APLS / BTR Geospatial Issues Forum
 - a. Review of APLS Geospatial Committee Activity
 - i. A brief report was provided by Tim and Gene regarding the current activity of the group, and efforts to edit and promote the white paper (Geospatial Debate) activities. The paper was delivered back to the committee new edits and a completed effort of the final section, speaking to the discovery via the three formal forums conducted throughout the state.
- IV. AGIC Administrative Updates

- a. Executive Order Changes
 - i. Members ran through potential edits (as provided by Gene and Tim) to the existing Executive order in an effort to provide better language/terminology for our current geospatial environment/technology. Tim will provide members and the board with updated language.
 - b. By-law Changes
 - i. Attendance and membership criteria
 - 1. Tom provided the group with proposed language with respect to attendance and membership criteria – in particular membership criteria for local consortiums. Members reviewed, commented, and made adjustments to the language for future presentation to the board for potential adoption.
 - ii. Miscellaneous Edits – Tom also presented the group with grammatical and textural edits to the existing by-laws to provide a coherent product.
 - iii. Miscellaneous procedural discussions - None
- V. Comments, Requests, and Items for Future Agendas and Meeting Dates.
None
- VI. Call to the Public.
No items were taken
- VII. Adjournment
Meeting adjourned at 3:10 by Timothy Smothers